

**Board of Trustees-Regular Board Meeting
December 20, 2016
6:05 p.m.**

PRESENT: Mayor David Truax, Trustees, Mark Holt, Robert Carter Melanie Thorp and Bonnie Golish, DPW Superintendent Jeff Smith, Officer in Charge Jim Rumfelt, Village Clerk Maria Wood.

PUBLIC: MaryAnn Weber, BJ Cornell, Wayne Grant, Karl Graves, Patrick Austin, Lexi Horton, Dakota Gavin, Ethan Reynolds, Derek Bush, Daniel Brown, Cameron Dougherty, Elizabeth Grossman, Carla Crampton, Alexis Ruhlman, Greta Howland, Tori Shaw, Rachel Emerson, Steven Walker, Evan Rumfelt and Shelby Sullivan.

MINTUES:

The minutes from November 15, 2016 and Special Meeting December 1, 2016 were reviewed, on a motion made by Melanie Thorp and seconded by Robert Carter the Board approved the minutes of the Regular Board Meeting and the minutes of the Special Meeting.

On a motion made by Mark Holt and seconded by Robert Carter, Abstract 7 was approved for the following amounts; General \$23,111.70 Electric \$37,261.13, and Water \$8,462.32.

PUBLIC PARTICIPATION:

- **Wayne Grant- Legion Park update**

REPORTS:

Jeff Smith submitted his Public Works monthly report to all Board Members.

- No progress on the digger truck.
- Jeff will have an equipment list for the board at the next meeting.
- No progress with Kheops. The Mayor will reach out to them and see what he can find out.
- Tree trimming on Fairview will be done on a weather permitting basis.
- DOT resolution.
- Electric panel has been changed at the ponds and is locked now.
- Per The Mayor the overhead doors at the old shop will be fixed after the holidays.
- REC and ZEC charges State mandated from Albany.
- REC- Renewable energy credit.
- ZEC- Zero emissions credit.
- Will be charged through the PPA.
- The MEUA will be having a special meeting on this on January 25, 2017.
- Tree Quotes for tree's that the DPW cannot reach with Village Bucket Truck.
- Select Tree Care and Logging \$950/\$1550 Water St, \$750/\$1150 Elm St and \$650/\$1050 Church St.
- True Cut with DPW help \$650 Water S, \$450 Elm St. and \$550 Church St.
- Will have to look at the budget to see if we have money for this.

- FSLA update.

On a motion made by Bonnie Golish and seconded, by Mark Holt the Board approved Jeff Smith's report.

The Justice Report was submitted to all Board Members.

On a motion made by Robert Carter and seconded by Melanie Thorp the Board approved the Justice Report.

The Police Report was submitted to all Board Members.

- Due to cameras at the ponds our Officer in Charge was able to catch the kids that broke the picnic tables; they will have to pay restitution.
- Will need to get the Little League cameras repaired before Spring.
- Jim our Officer in Charge suggested getting cameras for the Village DPW Shop; he has seen some kids hanging there in the evenings.
- Our new PT Officer Jared Mattison is working out well.
- Officer in Charge Jim Rumfelt would like to start charging for vehicle unlocks and finger printing that are not in the Village, he will have more information at the next board meeting.

On a motion made by Robert Carter and seconded by Melanie Thorp the Board accepted Jim Rumfelt's Police Report.

The Code Enforcement Report was submitted to all Board Members.

- Chuck questioned charging a second fee for a second rental inspection. Per the Board yes we should charge the fee for the second rental inspection.

On a motion made by Bonnie Golish and seconded by Robert Carter the Board accepted Chuck Cagle's report.

CORRESPONDANCE RECEIVED:

OLD BUSINESS:

- **The Village was denied for the Grant regarding the Wastewater Preliminary Engineering Report.**
- **The Board would like the DPW to have the North Main Bridge and Village sidewalks shoveled/maintained; the Board would also like the Village Office sidewalks shoveled before the office opens.**
- **The Board is still in discussion on BJ Cornell's request.**

NEW BUSINESS:

- **On a motion made by Robert Carter and seconded by Melanie Thorp the Board passed the DOT yearly resolution.**

RESOLUTION

NYS DOT ANNUAL PERMIT

WHEREAS, the New York State Department of Transportation requires Municipalities who maintain existing utilities or who need to make emergency repairs apply for an annual Maintenance Permit and provide proof of Insurance before working on such.

WHEREAS, the Village of Andover has applied for a work permit in the past and has utility lines that cross both State Route 21 and 417.

WHEREAS, The NYS DOT has provided an alternative to the PERM 14. A Municipal Undertaking for PERM 1. The PERM 1 satisfies Insurance requirements, avoids bonding for some permits, and will be effective indefinitely, unless rescinded by the municipality or the State. This will alleviate the requirement of filling the PERM 17 with the NYS DOT on a yearly basis.

NOW THEREFORE BE IT RESOLVED, THAT THE Board of Trustees has authorized the filling of the PERM 1, Municipal Undertaking, instead of filling the annual work permit and instead of obtaining PERM 17 Insurance Requirements annually.

This resolution was adopted with a **MOTION MADE BY** Robert Carter, TRUSTEE AND **SECONDED BY** Melanie Thorp, TRUSTEE.

ROLL CALL VOTE:

Mayor David T Truax	Aye <u> X </u>	Nay <u> </u>
Trustee Bonnie Golish	Aye <u> X </u>	Nay <u> </u>
Trustee Robert Carter	Aye <u> X </u>	Nay <u> </u>
Trustee Mark Holt	Aye <u> X </u>	Nay <u> </u>
Trustee Melaine Thorp	Aye <u> X </u>	Nay <u> </u>

I hereby certify that this is a true copy of the minutes from the Board Meeting held on December 20, 2016 by the Village of Andover, Allegany County, State of New York, Board of Trustees.

- **On motion made by Melanie Thorp and seconded by Robert Carter the board passed the Elections resolution No Village Registration day and the Village will use the Board of Elections registration list.**
- **On a motion made by Melanie Thorp and seconded by Bonnie Golish the Board passed the Elections resolution regarding polling place, date and time.**

RESOLUTION ELECTIONS - offered by Trustee Melanie Thorp and seconded by Trustee Robert Carter. Resolution providing that there shall be no village registration day. The Village will use the Board of Elections registration list.

Roll Call Vote – Mayor David Truax-Aye, Bonnie Golish-Aye, Melanie Thorp-Aye, Robert Carter-Aye, Mark Holt-AYE

The Mayor therefore declared the resolution to be adopted.

RESOLUTION ELECTIONS - offered by Trustee Melanie Thorp and seconded by Trustee Bonnie Golish. Resolution that the polling place for the Village Election on March 21, 2017 will be at the Andover Community Center, 22 East Greenwood Street Andover New York, Allegany County. The hours the polls will be open will be from 12:00 noon until 9:00 p.m.

Roll Call Vote – Mayor David Truax – Aye, Bonnie Golish-Aye, Melanie Thorp-Aye, Robert Carter-Aye, Mark Holt-AYE.

The Mayor therefore declared the resolution to be adopted.

- **The Mayor would like to change the internet to Time Warner, Frontier Internet is way too slow.**
- **On a motion made by Bonnie Golish and seconded by Mark Holt the Board approved the change in internet to Time Warner Cable.**
- **The Brush pickup schedule will be changed to the 1st Monday of every month due to a request from the Mayor.**

On a motion made by Melanie Thorp and seconded by Robert Carter the Board Meeting was adjourned at 7:20 pm.