

Village of Andover
Board of Trustees - Regular Board Meeting
May 8, 2018 6:00 pm

The meeting was called to order at 6 pm. The mayor led in the Pledge of Allegiance.

PRESENT: Mayor: David Truax
Trustees: Bill Emery; Melanie Thorp and Scott Updyke
DPW Supt: Jon Martin
Officer in Charge: Jim Rumfelt
Village Clerk: Pam Reed

ABSENT: Trustee Rob Carter; Code Enforcement: Roger Moyer

PUBLIC: Randy Mackin; Teresa Andersen; Mary Ann Weber; Mike Dibble; Dawn Niedermaier;
Galen Brooks

MINUTES: Corrections to the minutes from the March 13, 2018 Board meeting were reviewed.
Minutes from the April 9, 2018 special meeting were reviewed.
Minutes from the April 10, 2018 organizational and regular meetings were reviewed.
Minutes from the April 26, 2018 public hearing and special meeting were reviewed.

On a motion made by Trustee Scott Updyke and seconded by Trustee Mel Thorp,
the Board approved the minutes and corrections.

PUBLIC PARTICIPATION:

- > Wayne Paving did not attend the meeting.
- > Mike Dibble submitted questions -and discussions were held - regarding the budget; Kheops project status; the interview process and the drain issues at Connor and Hardy Hill. Mike stated there is transite pipe that needs to be replaced. Trustee Mel Thorp suggested an engineer look into the issue. Dawn Niedermaier questioned the issue and Mayor Truax explained there were incomplete water lines. Jim Rumfelt suggested that the Village seek an emergency grant through the County Health Dept. Mayor Truax will check with the Health Dept.
- > Mike Dibble asked about pole attachments and Mayor Truax discussed recent talks with Armstrong and Frontier. He is negotiating with both and explained Spectrum is currently \$9/pole. The mayor asked Jon Martin to find the exact number of poles.
- > Randy Mackin discussed the Kheops survey situation and suggested a door to door

canvas, as previously mentioned. This will be discussed later.

REPORTS:

DPW - Jon Martin submitted his Public Works monthly report to the Board.

- > Jon Martin said that Doug Lynch was bringing in topsoil for the dump fill. Teresa Andersen questioned if private contractor should haul to the dump as could be an environmental hazard. Jon advised it was concrete, dirt & rocks only dumped from a Village resident's residence and he confirmed there was no pvc pipe, etc included. Mayor Truax stressed that everyone using the dump needs to sign a waiver in the Clerk's Office with a \$10 deposit. He also suggested that the dump be open to the public. Dawn Niedermaier asked if a controlled burn was feasible and the mayor said the DEC does not allow this.

Trustee Emery agreed and made a motion to open the dump to the public with a signed waiver, and Trustee Thorp seconded. Passed.

- > Jon discussed the B&L wastewater project and had Mike Dibble/OTIS print maps of the Village properties involved to plot potential sewer lines. Jon said that he (they) were meeting with B&L on Wednesday, May 10th and stated that DPW had met the \$6,000 fund match.
- > Jon said lots of wood chips are at the shop and explained that the chipper is down. He further said DPW is taking brush out. Mayor Truax suggested using Job Tracker to chip if hauled and dumped. This will be pursued.
- > Jon said he was quoted \$70/ton for asphalt from Blades and that he and AJ decided to create a team (shared services) to fix up the streets. Jim (Town) will do hour for hour. He further explained their plans were to sweep, then fill, then roll. Trustee Emery said the county will bring workers/laborers to help and said the potholes would be filled with 1" (skim coat) where needed and rolled. The mayor advised that CHIPS submittal is due by May 16th and discussed plans to purchase by due date to be eligible for June refund or wait until September for reimbursement if not feasible. The mayor will contact Dawn Sutfin and/or Peter Ryan 607-324-8415 (per M Dibble). The mayor advised the CHIPS will go into the next budget. Jon Martin advised that the county truck is heated and that he plans to "clean, cone and call" to immediately fill holes. Trustee Emery said that Wayne Paving suggested areas that should be milled or fill holes now and grind in Fall. Teresa Andersen asked if CHIPS would reimburse and Trustee Emery said hot patch is reimbursable. The mayor asked to spend up to \$30,000.00 on street repairs. Jon advised he plans to repair the potholes in May and work on drains in June.

On a motion made by Trustee Emery and seconded by Trustee Updyke, the Board agreed to spend up to \$30,000 on the streets.

- > Jon said the DPW crew will put flags out on May 21st and clean the streets for marching. The mayor mentioned the community-wide garage sales are planned

for then also and asked Officer in Charge Rumpfelt to be on duty for traffic control.

On a motion made by Trustee Updyke and seconded by Trustee Thorp, the Board approved the DPW report.

- CODE ENFORCEMENT** - The Code Enforcement report was submitted to the Board.
- > Due to a lack of detailed code enforcement items in the report, Trustee Thorp and Mayor Truax suggested that the code enforcement officer is expected to look around the Village for existing issues and address them. The mayor will discuss expectations with Roger.

On a motion made by Trustee Updyke - stipulating that the code enforcement officer seek out code issues in the future- the motion was seconded by Trustee Emery, and the Board approved the CODE ENFORCEMENT report.

JUSTICE - No Justice Report was submitted to the Board.

- POLICE** - The Police Report was submitted to the Board.
- > Officer in Charge Rumpfelt advised that the county Worker's Comp division will be requiring physicals for all employees and trustees. Clerk Reed advised that Heather Bedow from the County Worker's Compensation will meet in the Clerk's Office on Wednesday afternoon.
 - > Jim presented several certificates of recognition from Tom Reed's Office, Catherine Young's Office, Joe Giglio's Office, etc and the Board/mayor congratulated these accomplishments.
 - > Jim thanked Randy Mackin for installing cameras in the office.
 - > Jim has received a quote of \$5,000 from Eric Potter for adding the lights to the new police car. He is waiting for more quotes. He will check into PESH quotes and possibly seek out the county's help.
 - > The board and mayor discussed the bid on the old police car. Trustee Updyke suggested a minimum bid of \$5,000; a 10 day ad and delivery once the Village receives and confirms the new police car is operational. After discussion, it was tabled until the next meeting - closer to the delivery of the new vehicle.
 - > Jim said he needs part time help and asked to hire Tim Cassaday as a new employee. He mentioned that John Dougherty agreed to help.

On a motion made by Trustee Thorp and seconded by Trustee Updyke, the Board

agreed to hire Mr. Cassaday. Passed.

On a motion made by Trustee Thorp and seconded by Trustee Updyke, the Board approved the POLICE report.

CORRESPONDENCE RECEIVED:

- > Mayor Truax asked Jon Martin to attend the 21st Annual NYMPA meeting to be held in East Syracuse on May 30, 2018 beginning at 9:30am. Jon stated that he felt Ed Vanbuskirk would be more qualified to attend and he declined. It was decided to ask Mike Trivisonoli to be the Village's delegate, per the following resolution:

- > **RESOLUTION: At a regular meeting of the Village Board of Trustees of the Village of Andover, New York, held on May 8, 2018, the following resolution was adopted:**
Moved by Trustee Mel Thorp and seconded by Bill Emery
WHEREAS, the Village Board of Trustees of the Village of Andover, New York is a municipal member of the New York Municipal Power Agency, and
WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before the meeting.
NOW THEREFORE BE IT RESOLVED, that Michael Trivisonoli be and is hereby designated as the accredited delegate of the Village of Andover, New York.

On roll call: Trustee Emery: aye
Trustee Thorp: aye
Trustee Updyke: aye
Mayor Truax: aye

The Mayor therefore, declared the resolution duly adopted.

OLD BUSINESS:

- > Dawn Niedermaier asked if the Farm Animal topic was to be discussed at the meeting (as she was attending in Tony's place). She was advised that the committee would need to meet and Teresa Andersen will set up one. Trustee Updyke will figure out a time that is good for him and the mayor asked for an update at the next meeting.

- > Mayor Truax asked Jon Martin if he brought in insurance quotes for his wife for Board review, as requested at the April meeting. No quotes were presented.

- > Jon brought up his contract issue and the mayor mentioned that he had given Jon paperwork to review at the last meeting, confirming the Village's offer. Jon stated he had met with the Labor Bd again and that he still wants a contract, and stated that the prior Village Clerk never offered one to him. The mayor

explained that, during his interview, they went down a list of terms of hire and stated that Jon was not to be paid for overtime. Trustee Thorp reiterated that it was also explained at the last meeting that no overtime would be/had been offered and the mayor said he did not qualify under the Labor Board - that Jon falls under the Public Employee Relations Board. Mary Ann Weber further explained the qualifications and the mayor stated that he is a salaried employee and no overtime is paid. Jon again mentioned the hours he put in overtime during the winter and the mayor complimented him, stating that he did a great job keeping up. Trustee Thorp mentioned again that Jon declined to hire a 3rd person after he was hired and Teresa Andersen agreed. The mayor further explained that, per our lawyer, no contract should be offered but reminded Jon that the Village may be willing to help with his wife's insurance. Trustee Emery emphasized again that Jon should work 40 hours/week as suggested previously. Trustee Thorp told Jon that she (we) appreciated Jon wanting to save the Village money but agreed it was the Board's issue not his.

- > After much discussion, Jon Martin tossed his keys on the table and stated: "Find yourself another Superintendent" and walked out of the meeting.

Trustee Updyke later asked what would happen now with the B&L project and the mayor agreed to attend the meeting on Wednesday.

- > The deputy clerk position was discussed and, after a committee interviewed the three (3) candidates, it was agreed that Linda Crandall would be appointed to the part time position due to her vast computer, grant, police and budgeting experience at 25 hrs/week starting. Kim Haswell will be asked to continue on a part time, as needed, basis - both at \$11.00/hour.

On a motion made by Trustee Thorp and seconded by Trustee Emery, the Board approved the appointments.

- > Mayor Truax agreed to get a written agreement to Zac Roberts to agree to/sign regarding the Village's employment expectations after lineman schooling. The mayor will also send a letter to Jon Martin, confirming his resignation and will contact NYCOM and appoint a fill-in for the now vacant DPW Superintendent position.
- > Jim offered updated the Board with possible training locations and dates and will advise the Board later of his plans to attend.

NEW BUSINESS:

- > **RESOLUTION: 2018-19 GENERAL, ELECTRIC AND WATER FUND BUDGET TRANSFERS:**
Offered by Trustee Thorp and seconded by Trustee Emery allowing the mayor to do end of year budget transfers as needed.

Roll Call Vote: Trustee Carter:

Trustee Emery:
Trustee Thorp:
Trustee Updyke:
Mayor Truax:

The Mayor therefore, declared the resolution duly adopted.

On a motion made by Trustee Thorp and seconded by Trustee Updyke, the Board meeting was adjourned at 9:15 pm.